SENSITIVE COMPARTMENTED INFORMATION (SCI) PRE-SCREENING INTERVIEW

Name (Last, First, MI)	SSN	Grade	AFSC	Unit	DOB	Place of Birth

1. The Privacy Act of 1974, as amended by 5 U.S.C. 522a, protects records that are retrieved by personal identifiers such as name, social security number, or other identifying numbers or symbols. An individual is entitled access to his or her records and to request correction of these records if applicable. The Privacy Act prohibits disclosure of these records without written individual consent unless one of the twelve disclosure exceptions enumerated in the Act applies. Exception 1, *Need to Know* is used under the Privacy Act of 1974 in order to obtain a security clearance and information will be provided to the appropriate DoD agencies to obtain the appropriate security clearance and access authorizations. Exception 3, *Routine Use* states "Agencies may always disclose records indicating a possible violation of law to law enforcement agencies for investigation/prosecution, regardless of the purpose for collection…" Personal Identifying Information (PII) will be maintained in the SSO and destroyed IAW AF Records Disposition Schedule.

2. A pre-screening interview is completed to assist in determining the acceptability of an individual for the nominations for further processing for a position requiring access to Sensitive Compartmented Information (SCI). It is prescribed by DoDM 5105.21 V3, *Sensitive Compartmented Information (SCI) Administrative Security Manual: Administration of Personnel Security, Industrial Security, and Special Activities;* DoDM 5200.02_AFMAN 16-1405, *Air Force Personnel Security Program;* AFMAN 14-304, *Security, Use, and Dissemination of SCI;* Intelligence Community Standard (ICS) 703-02, *Reporting Requirements for Individuals with Access to SCI*, and Security Executive Agent Directive 4 (SEAD 4), *National Security Adjudicative Guidelines.* These directives list 13 basic areas, which can call into question the appropriateness of your continued SCI access. These are: untruthfulness, unfavorable credit (to include bankruptcy), arrests, convictions and disciplinary actions (to include LORs and Article 15s), alcohol misuses (to include DWI, DUI, drunk in public or on station), security violations, immoral or infamous conduct, mental health difficulties, illegal involvement with drugs (to include marijuana), questionable reputation, questionable loyalty to the U.S., family members who are not U.S. citizens, questionable foreign association, and questionable close associations. Other prescribing directives are: Executive Order 10450, *Security Requirements for Government Employees*, Executive Order 13526, *Classified National Security Information*, and Executive Order 12968, *Access to Classified Information.* Executive Order 9397, *Numbering System for Federal Accounts Relating to Individual Persons*, is the authority to ask interviewees to provide the SSN.

3. SCI pre-screening interviews are conducted when there is no current investigative information available or to bring up-to-date a previous investigation to make an adjudicative determination of eligibility for access to SCI. Any information developed during this interview will be made available only to those authorities involved in processing your nomination, those conducting the T5/T5R, investigation and those adjudicating your investigation for an eligibility determination, or as otherwise authorized by Executive Order, Statute.

4. Indications of possible derogatory information and/or allegations of possible criminal conduct identified during a pre-screening interview and personnel security investigation shall be referred to the agency that nominated you for a position of trust. Any further actions will be determined by that agency.

5. In accordance with 10 USC 1564a, DoDM 5210.48 para 3, and DoDM 5200.1 V1 para 11.b.2., you may be subject to a polygraph examination(s) at some point in your career based on your access to specific types of classified information, special access programs, or employment with certain agencies.

I understand the purpose of this SCI pre-screening interview, the information contained in this memo, providing this information is optional, and failure to provide this information will delay processing my security clearance and/or access to classified information.

I elect to **PROCEED / DECLINE.**
(Circle One)

_____	_____	_____
Signature of Interviewee	**Date**	**Printed Name & Signature of Interviewer**

Attachment:
SCI Pre-screening Interview

SCI PRE-SCREENING INTERVIEW QUESTIONNAIRE	Name (Last, First, MI)

Answer the following questions by checking Yes or No. All Yes answers (except Q 5.a.) require a full narrative explanation on the back of this page.

If you decline to provide the required explanation, your clearance adjudication process and/or access to SCI may be delayed.

Interviewee Initials: Date:	Yes	No
1. Has your marital status changed since you completed your last SF-86; have you married, divorced, or begun cohabitating?	☐	☐
2. Are any of your immediate family members or cohabitants a Non-U.S. citizen? (Immediate family members include spouse, parents, siblings, and children) 2a. Are any of your immediate family members Naturalized U.S. Citizens or U.S. Citizens born abroad? (If yes, please provide Certificate number(s) in explanation)	☐ ☐	☐ ☐
3. Have you or anyone in your immediate family ever claimed dual citizenship with another country? Do you currently have dual citizenship with another country? If yes, list countries.	☐	☐
4. Have you visited any foreign countries since you completed your last SF-86? If so, please provide the dates, the countries visited, and the reason for the visit(s). 4a. Do you have any 'foreign contacts' (to include those in social media)? IAW ICS 703-2, "Continuing associations with known foreign nationals that involve bonds of affection, personal obligation, intimate contact, or any contact with a foreign national that involves the exchange of personal information" must be reported. If so, please provide full name, country, extent of contact, and method of contact. 4b. Are you reporting new foreign contacts (not previously listed on your SF-86)?	☐ ☐ ☐	☐ ☐ ☐
5. Seeking or receiving mental health care for personal wellness and recovery may contribute favorably to decisions regarding your eligibility. **DO NOT** report on marital, family, grief, victim of sexual assault, or PTSD counseling. 5a. Since your last SF86 submission have you sought or received any mental health care for reasons other than those listed in 5. above?	☐	☐
6. Since your last completed SF-86, have you been arrested, charged with or convicted of any felony offense, and/or have charges pending against you for criminal offenses (to include UCMJ actions)?	☐	☐
7. Have you had any adverse involvement with alcohol (e.g. DWI, DUI, Public Intoxication, alcohol abuse treatment, or accident where alcohol was a factor) since your last completed SF-86?	☐	☐
8. Have you illegally used, possessed, bought, sold, or transferred any narcotic, depressant, stimulant, hallucinogen, cannabis (marijuana) or any other illegal drug or controlled substance in the last 7 years or since your 16th birthday? (To include: synthetic THC (marijuana) popularly called K2, Spice, or potpourri, or any misuse of prescription drugs). NOTE: Although some states have legalized the use, possession, purchase, sale, and/or transfer of certain amounts of marijuana, it is still a violation of federal law (i.e. the United States Code and the Uniform Code of Military Justice) to use, possess, purchase, sell, and transfer marijuana.	☐	☐
9. Have you had a security clearance suspended, denied, or revoked since your last completed SF-86?	☐	☐
10. Have you had any bills referred to a collection agency since your last completed SF-86?	☐	☐
11. Have you failed to file or pay federal, state, or other taxes, had your wages garnished, any vehicles repossessed, tax liens been placed against you, or filed bankruptcy since your last completed SF-86?	☐	☐
12. Have you been the subject of an investigation involving the loss or mishandling of classified information or material since your last completed SF-86?	☐	☐

(Continue on Reverse)

REMARKS:

(Reverse)